



## Northview Public Schools

4365 Hunsberger Ave., NE

Grand Rapids, MI 49525

Transportation Department Phone: (616) 361-3480

Administration Building Phone: (616) 363-6861

July 10, 2017

Dear Northview Families,

As we prepare for the 2017-2018 school year, I would like to introduce myself as the new Director of Transportation at Northview and thank you for your support of the Northview Transportation Department. Our primary goal in the Transportation Department is to provide a safe and efficient source of transportation to and from school for the students of Northview Public Schools. We are responsible for transporting approximately 1300 students per year. Our routes include regular daily routes, transportation to and from other educational programs including KCTC and KIH, field trips, athletic trips and a variety of other runs throughout the day.

In an effort to provide safe, timely, and efficient service, the Transportation Department is implementing a new online registration process, as well as sharing changes to our transportation service that are consistent with the Michigan Association of Pupil Transportation model policies.

### NEW FOR 2017-2018 SCHOOL YEAR

- Registration for Transportation

To update the ridership names/addresses and realign the bus routes, **all in-district (living in Northview school district) K-12 students will be required to register to receive busing for the 2017-2018 school year.**

Whether you rode the bus in the past, or are new to the district, all transportation requests must be submitted online to the Transportation Department. For transportation registrations submitted by August 1, 2017, routing information will be shared by mid-August. Registration forms are accessible via our website, [nvps.net/transportation/](http://nvps.net/transportation/). If you don't have access to a computer, one will be available in the Transportation office. Please call ahead to confirm summer office hours.

During the school year, busing changes can be made online, and will require 3 days to process. A maximum of 4 busing changes may be made each school year.

- Ride Along

If a student is to go home with another student, the parent/guardian **MUST** contact the transportation department and submit the request by 10:00am on the day of transport. The transportation department will determine if space exists on the requested bus.

*For example, on a half day of school, your student will be riding the bus home with a friend. You must contact the transportation department to submit your request by 10:00am on the day of transport. The transportation department will determine if space is available to accommodate the request.*



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- Out of District Students

Requests for transportation for out-of-district students shall be determined as soon as possible at the start of the school year. If eligible, and if space exists, we will assign your student to the closest in-district stop available and it will be the parents' responsibility to get the student to and from the bus stop safely.

We do regret if any of the above changes create an inconvenience for some families. However, in the interest of student safety and the logistics of transporting hundreds of students every day, we feel that it is important to make some changes now and target more changes in 2018-2019. We thank you for your understanding as we work together to ensure each student is transported safely.

Sincerely,

Tim Christian  
Director of Transportation